

MINUTES  
INTERSTATE MUNICIPAL UTILITY DISTRICT

December 11, 2018

The Board of Directors (the "Board") of Interstate Municipal Utility District (the "District") met in regular session, open to the public, on the 11th of December, 2018, at Saltgrass Steak House, 21855 Katy Freeway, Katy, Texas 77450, inside the boundaries of the District, and the roll was called of the members of the Board:

Barry Kaplan	President
Clark Glickman	Vice President
James P. ("Rick") Ellis	Secretary/Treasurer
Larry Smith	Assistant Vice President
Chris Townsend	Assistant Secretary/Treasurer

and all of the above were present, except Director Smith, thus constituting a quorum.

Also present at the meeting were Tracey Timpanaro; Tara Klein of Four and One; Kerry Crellin; Jon Alwell and Clay Hilgist of Terry's Landscape LLC; Rhonda Patterson of Assessments of the Southwest; Avik Bonnerjee of B&A Municipal Tax Service, LLC; Rose Montalbano of F. Matuska, Inc.; Donnie Reed of LJA Engineering, Inc. ("LJA"); Don Self of Inframark Water & Infrastructure Services ("Inframark"); and Robert A. Seale and Patti Hopper of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the previous meeting. Director Ellis moved to approve the minutes. Director Townsend seconded the motion, which carried unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Patterson reviewed the tax assessor/collector's report, a copy of which is attached. She reported that the District's 2018 taxes are 3.37% collected. Following review and discussion, Director Glickman moved to approve the tax report and payment of the tax bills. Director Kaplan seconded the motion, which was approved by unanimous vote.

Mr. Bonnerjee reviewed the quarterly sales tax report, a copy of which is retained in the District's permanent records. After review and discussion, Director Ellis moved to approve the report. Director Kaplan seconded the motion, which carried unanimously.

## BOOKKEEPER'S REPORT AND APPROVE PAYMENT OF BILLS

Ms. Montalbano distributed the bookkeeper's report, including a list of checks presented for payment, and the investment report, copies of which are attached. Director Kaplan then moved to approve the bookkeeper's report, including payment of the bills. Director Glickman seconded the motion. All Directors voted in favor of the motion, thus the motion carried.

## SECURITY REPORT

Mr. Crellin discussed security matters. A copy of the security report is attached. After review and discussion, Director Glickman moved to approve the report. Director Kaplan seconded the motion, which carried unanimously.

## PARK, LAKE, AND TRAIL MAINTENANCE REPORT

Mr. Alwell reviewed the monthly park maintenance report and irrigation report. After review and discussion, Director Glickman moved to approve the report and the action items. Director Kaplan seconded the motion, which carried unanimously.

## REPORT FROM FOUR AND ONE

Ms. Klein stated she had nothing new to report at this time.

## ENGINEER'S REPORT

Mr. Reed reviewed the engineer's report, a copy of which is attached.

Mr. Reed updated the Board regarding the line relocations and grading for the security building.

Mr. Reed updated the Board regarding the Water Plant Control Panel and Generator Replacement and presented the contracts for execution.

Mr. Reed reviewed the bid tabulation for the Water Plant and Remote Well Coating Project and recommended that the contract be awarded to the low bidder, The Trey Evans Co. The Board concurred that, in its judgment, The Trey Evans Co. was a responsible bidder who would be most advantageous to the District and would result in the best and most economical completion of the project.

After discussion, Director Ellis moved to approve the engineer's report and to award the contract for the Water Plant and Remote Well Coating Project to The Trey Evans Co., based upon the engineer's recommendation and subject to approval of the payment and performance bonds and review of the certificate of insurance and

endorsements, if any, provided by the contractor. Director Glickman seconded the motion, which carried unanimously.

#### OPERATOR'S REPORT

Mr. Self reviewed with the Board the operator's report, a copy of which is attached. He reported that water accountability for the previous month was 95.8% and stated there were no excursions at the wastewater treatment plant. Director Ellis moved to approve the report and the action items. Director Townsend seconded the motion, which passed by unanimous vote.

#### HEARING ON TERMINATION OF SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Self reported that the customers on the termination list were mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why utility service should not be terminated for reason of nonpayment. Director Ellis moved that, since the customers on the list were neither present at the meeting nor had presented any statement on the matter, utility service should be terminated in accordance with procedures set forth in the Rate Order. Director Townsend seconded the motion, which carried unanimously.

#### WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

The Board discussed the WHCRWA and noted no action was necessary.

#### UPDATE ON WEST MEMORIAL MUNICIPAL UTILITY DISTRICT WASTEWATER TREATMENT PLANT ADVISORY COMMITTEE

Director Ellis updated the Board regarding committee matters.

#### KATY AREA ECONOMIC DEVELOPMENT COUNCIL MATTERS

Director Ellis updated the Board regarding Council matters.

#### WEBSITE

Director Kaplan stated several issues have been corrected.

#### COMMUNITY OUTREACH FOR DISTRICT PARK FACILITIES

Ms. Timpanaro stated she looks forward to working with the District.

MEETING SCHEDULE

The Board concurred to hold a special meeting on December 19, 2018, in the District. The Board further concurred to hold the January 8, 2019, regular meeting at the offices of ABHR.

EXECUTIVE SESSION

The Board did not convene in Executive Session.

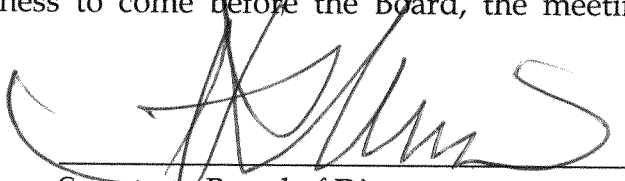
OPEN SESSION

This item was not necessary.

TOUR DISTRICT FACILITIES

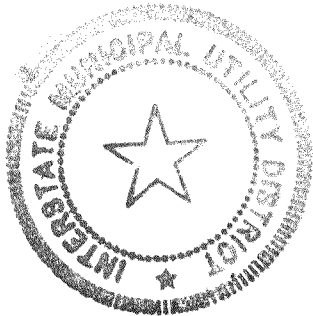
The Board toured District facilities.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)



ACTION LIST

1. The Board will hold a special meeting on December 19, 2018, in the District.
2. The Board will hold the January 8, 2019 meeting at the offices of ABHR.

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Tax assessor/collector's report .....	1
Bookkeeper's report, list of checks presented for payment, and investment report .....	2
Security report .....	2
Engineer's report.....	2
Operator's report.....	3