

MINUTES
INTERSTATE MUNICIPAL UTILITY DISTRICT

August 13, 2019

The Board of Directors (the "Board") of Interstate Municipal Utility District (the "District") met in regular session, open to the public, on the 13th of August, 2019, at the regular meeting place outside the boundaries of the District, and the roll was called of the members of the Board:

Barry Kaplan	President
Clark Glickman	Vice President
James P. ("Rick") Ellis	Secretary/Treasurer
Vacant	Assistant Vice President
Vacant	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Michelle Shen; Tracey Timpanaro; Mark Merrell of McFarland PLLC; Kerry Crellin; James Terry and Katie Leatherwood of Terry's Landscape LLC; Brittini Silva of Assessments of the Southwest; Avik Bonnerjee of B&A Municipal Tax Service, LLC; Tara Klein of Four and One, LLC ("Four and One"); Rose Montalbano of F. Matuska, Inc.; Donnie Reed of LJA Engineering, Inc. ("LJA"); Don Self and Chris Townsend of Inframark Water & Infrastructure Services ("Inframark"); and Robert A. Seale and Patti Hopper of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the previous meeting. Director Ellis moved to approve the minutes. Director Glickman seconded the motion, which carried unanimously.

APPOINTMENT OF NEW DIRECTOR

Ms. Shen introduced herself to the Board. Directors Glickman and Ellis stated they met with Ms. Shen prior to the meeting and recommend appointing her to the Board of Directors. After discussion, Director Ellis moved to appoint Ms. Shen to the Board of Directors and approve her Sworn Statement, Oath of Office, and Official Bond. Director Glickman seconded the motion, which carried unanimously.

REORGANIZE THE BOARD AND AUTHORIZE FILING OF DISTRICT REGISTRATION FORM

The Board next considered reorganizing. After discussion, and upon a motion made by Director Kaplan and seconded by Director Ellis, the Board voted unanimously to approve the following slate of officers and to file the revised District Registration Form with the TCEQ:

Barry Kaplan	President
Clark Glickman	Vice President
James P. ("Rick") Ellis	Secretary/Treasurer
Michelle Shen	Assistant Vice President
Vacant	Assistant Secretary

TEXAS OPEN MEETINGS ACT TRAINING

Mr. Seale next reviewed a memorandum detailing Texas Open Meetings Act Training requirements and stated Director Shen must receive the training within 90 days and provide a certificate of completion to ABHR for the District's permanent records.

CONFLICT OF INTEREST REQUIREMENTS

Mr. Seale next reviewed a memorandum regarding conflicts of interest disclosure requirements. He encouraged the Directors to contact him should they ever have a question regarding a potential conflict.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Silva reviewed the tax assessor/collector's report, a copy of which is attached. Ms. Silva reported that the District's 2018 taxes are 98.87% collected.

Following review and discussion, Director Ellis moved to approve the tax report and payment of the tax bills. Director Kaplan seconded the motion, which was approved by unanimous vote.

BOOKKEEPER'S REPORT AND APPROVE PAYMENT OF BILLS

Ms. Montalbano distributed the bookkeeper's report, including a list of checks presented for payment, and the investment report, copies of which are attached. Director Shen then moved to approve the bookkeeper's report, including payment of the bills. Director Ellis seconded the motion. All Directors voted in favor of the motion, thus the motion carried.

SECURITY REPORT

Mr. Crellin discussed security matters. A copy of the security report will be attached to the executed minutes. Director Ellis moved to approve the report. Director Kaplan seconded the motion, which passed unanimously.

PARK, LAKE, AND TRAIL MAINTENANCE REPORT

Mr. Terry reviewed the monthly park maintenance report and irrigation report, a copy of which is attached. Mr. Terry reviewed a proposal to trim trees for a cost of \$3,080.00. Director Glickman requested Mr. Terry to also request an estimate from Bartlett Trees.

Mr. Terry recommended repairing pavement and tiles next to the Laskey Baker Memorial. The Board requested Mr. Terry to provide an estimate to Director Glickman and authorized Director Glickman to approve the repair. After review and discussion, Director Ellis moved to approve the report. Director Glickman seconded the motion, which carried unanimously.

REPORT FROM FOUR AND ONE

Ms. Klein reviewed the report from Four and One, a copy of which is attached. Discussion ensued regarding the maintenance building.

Ms. Klein recommended approval of Pay Estimate No. 3 in the amount of \$70,548.28, payable to Millis Development and Construction, and Change Order No. 2 in the amount of \$10,281.23 for additional lighting. Director Glickman requested that the contractor be reminded to lock the door on the building before leaving the site. After review and discussion, Director Kaplan moved to approve the pay estimate and change order as recommended. Director Shen seconded the motion, which carried unanimously. The Board concurred to hold a special meeting in the fall to dedicate the building. Director Glickman recommended installing three additional cameras on the building for a total cost of \$6,800.00. The Board concurred with the recommendation.

ENGINEER'S REPORT

Mr. Reed reviewed the engineer's report, a copy of which is attached. Mr. Reed stated LJA is preparing the five-year maintenance plan.

Mr. Reed updated the Board regarding the Water Plant Control Panel and Generator Replacement and stated the generator has been installed, and the old generator has been removed. He stated the water plant should be back online in late June. He presented and recommended approval of Pay Estimate No. 3 in the amount of \$158,601.60, payable to McDonald Municipal and Industrial.

Mr. Reed updated the Board regarding the recoating projects. He stated painting of the ground storage and hydropneumatic tanks is underway. He presented and recommended approval of Pay Estimate Nos. 1 through 4 in the amounts of \$24,525.00, \$22,410.00, \$54,540.00, and \$51,075.00, respectively, payable to The Trey Evans Co.

After discussion, Director Ellis moved to approve the engineer's report and the pay estimates. Director Shen seconded the motion, which carried unanimously.

AMENDMENT TO ENGINEERING CONTRACT

This item was tabled.

OPERATOR'S REPORT

Mr. Townsend reviewed with the Board the operator's report, a copy of which is attached. He reported that water accountability for the previous month was 99.9% and stated there were no excursions at the wastewater treatment plant.

Director Ellis moved to approve the report. Director Shen seconded the motion, which passed by unanimous vote.

HEARING ON TERMINATION OF SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

There were no accounts to consider for termination.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

The Board discussed the WHCRWA and noted no action was necessary.

UPDATE ON WEST MEMORIAL MUNICIPAL UTILITY DISTRICT WASTEWATER TREATMENT PLANT ADVISORY COMMITTEE

Director Ellis updated the Board regarding committee matters.

KATY AREA ECONOMIC DEVELOPMENT COUNCIL MATTERS

Director Ellis updated the Board regarding Council matters.

WEBSITE

Director Kaplan updated the Board and stated the website is up and running. Ms. Timpanaro demonstrated the website.

COMMUNITY OUTREACH MATTERS

Director Glickman updated the Board regarding community outreach matters. He stated no action was necessary.

AGREEMENT WITH HARRIS COUNTY

Mr. Seale stated there was no update on this matter.

MEETING SCHEDULE

The Board concurred to hold the September 10, 2019, regular meeting at the offices of ABHR.

EXECUTIVE SESSION PURSUANT TO SECTION 551.072, TEXAS GOVERNMENT CODE

At 12:42 p.m., the Board convened in Executive Session to deliberate the purchase, exchange, lease, or value of real property.

OPEN SESSION

At 12:52 p.m., the Board reconvened in Open Session. Director Kaplan moved to authorize the attorney to make a new offer to the Church. Director Ellis seconded the motion, which carried unanimously.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)

